

Remember the steps in the writing process:

Brainstorming: Brainstorming is thinking about the topic or theme of the writing.

Brainstorming is asking questions such as:

- How can I explain what I have learned from a courageous person?
- What details will I give to explain the difficult or dangerous situation the person faced?
- What details will I give to explain or show how that person showed courage in dealing with the situation?
- What details or evidence can I use to explain what courage means?
- How should I organize my writing?

Drafting: Drafting is getting ideas down on paper, trying to organize as the writer is drafting. Drafting is asking questions such as:

- How will I start my writing to get my reader to want to read it?
- What details, examples, and/or explanations should I write to help my reader understand what courage is?
- How shall I end my writing?

Revising: Revising, the real work of writing, begins when the writer makes sure that the writing has everything it should have, that it will appeal to the reader (audience) and tell or prove what it is supposed to (accomplish the purpose). Revising is asking questions such as:

- Will my reader (audience) know what my point (purpose) is?
- Is my point or central idea clear and connected to the theme or topic?
- Have I given important and relevant details or examples to support my explanation?
- Is my writing well-organized with a beginning that makes my audience want to read on, a middle that makes and explains my point, and an end that satisfies my audience?
- Have I used interesting words and a variety of sentence lengths and types to engage my reader?

Proofreading and Editing: Proofreading and editing mean making sure that the audience can read and understand the words and the point. Proofreading and editing involve asking questions such as:

- Have I checked and corrected my spelling, punctuation, and capitalization to help my audience understand what I have written?
- Have I read my work to a friend or myself to make sure it sounds good?
- Have I looked my writing over to make sure that it's neat and it invites my audience to read it?

